Supervisory Performance Audit Window Washing

Employee:	Building:	Date:		
Rated by:	Floor area:	Follow up date:		

Item	Task	Rating Scale						Comments
		Unsatisfactory	Needs Improvement	Meet Expectations	Exceeds Expectations	Very Good		
		1	2	3	4	5		
1	Windows free from spots and streaks							
2	All accessible windows were cleaned							
3	Exposed window sills/ledges wiped clean							
4	Others?							
5								
6								
	Total Items		Total Points					
		Total Points divided by Total Items = Total Score						

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